

Invitation of quotation
for
Oral & Maxillofacial General Instruments
At
All India Institute of Medical Sciences, Jodhpur

Inquiry No.: : Admin/Gen/25-15/2020-AIIMS.JDH

Inquiry Issue Date : 25th February, 2021

Last Date of Submission : 03rd March, 2021 at 03:00 PM.



All India Institute of Medical Sciences, Jodhpur

Basni Phase - II, Jodhpur – 342005, Rajasthan

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**Invitation of quotation for Oral & Maxillofacial General
Instruments at AIIMS Jodhpur**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Oral & Maxillofacial General Instruments for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 03.03.2021 03.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

**“QUOTATION FOR ORAL & MAXILLOFACIAL GENERAL
INSTRUMENTS AGAINST INQUIRY NO. ADMN/GEN/25-15/2020-
AIIMS.JDH” DUE ON 03.03.2021 03.00 PM”**

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
 - The firm shall have valid GST/Other taxes and IT PAN.
 - **The firm should not be black listed by any Govt. Agency/Dept.**
- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and

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rejected accordingly. Any conditional quotation shall be rejected summarily.

- K) **Delivery Period** – within 30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

2. Special Terms & Conditions:

- A) **Bidder must quote the product as per specification provided in Annexure 1.**
- B) **Catalog must be attached with quotation for technical evaluation.**
- C) **The supplier may be asked to arranging demonstration of their instruments for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**

Deputy Director (Admin)

Encl.: Annexure 1 (Specification)
Annexure 2 (Format of price bid)

Annexure 1

Item Name	Specification
<p>Maxillofacial Instruments</p>	<ul style="list-style-type: none"> ➤ All instruments should be of a high quality US FDA/ European CE and ISO9001certified to ensure quality standards. Four (04) digit notified body number certificate to be submitted. ➤ The manufacturing material type should be high quality surgical grade stainless steel grade 410 & 420 or equivalent, antimagnetic and acid resistant. Should be grade ISO 5832-1 ➤ Approved for steam sterilization procedures according to EN 285 and validated according to ISO 17665 Part I. ➤ Catalogue number and article number should be mentioned on each and every instrument. ➤ Country of origin should be engraved in each instrument. ➤ All instruments offered should be promise a long life on their functionality and workmanship quality. ➤ Company should have relevant experience of similar execution in atleast five Institutes of National Importance and which are central government Institutes at the date of submission of bid (s). ➤ Bidder must enclose original literature & amp; technical data sheet in the support of the technical bid. ➤ Physical demo should be arranged if required. ➤ The expenditure incurred for the demonstrating the items will be borne by the supplier.
<p>Make:- Aesculap/JSK/ASGmbh</p>	

Note: - The supplier may be asked to arranging demonstration of their Instruments for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

[On the letterhead of firm]

ANNEXURE "2"
PRICE BIDFORM

To,
Administrative Officer,
AIIMS, Jodhpur.

Dear Sir,

1. I/We Submitted the quotation for Enquiry No. "QUOTATION FOR ORAL & MAXILLOFACIAL GENERAL INSTRUMENTS AT AIIMS AGAINST THE INQUIRY NO. Admin/Gen/25-15/2020-AIIMS.JDH" DUE ON 03.03.2021 03.00 PM for Oral & Maxillofacial General Instruments at AIIMS Jodhpur".
2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to supply at the following rates.

S. No	Particular	Qty.	Quoted Make	Price/Unit Exclusive of GST (INR)	GST/Other Taxes	Price/ Unit Inclusive of GST (INR)	Total Cost Inclusive of GST (INR)	MRP
1	Dissecting Forcep Fine Tip	1 Nos.						
2	Dissecting Plain Forceps 16 CM	2 Nos						
3	Dissecting Tooth Forceps 16 CM	2 Nos.						
4	Debakey Forceps 18 CM	2 Nos.						
5	Metz Scissors CVD 18, 20 CM	1 Nos.						
6	Mayo Scissors ST 22 CM	1 Each						
7	Tenotomy Scissors 18 CM	1 Nos.						
8	Mayo Scissors CVD 22 CM	1 Nos.						
9	Artery Forceps CVD 20 CM Heavy Tip	1 Nos.						
10	Artery Forceps CVD Fine Tip 20 CM	5 Nos.						
11	Allis Forceps 20 CM	5 Nos						
12	Babcock Forceps 15, 20 CM	4 Nos.						
13	Mixtard Artery 18, 22 CM	4 Each						
14	Needle Holder 20 CM Heavy Tip	1 Each						
15	Needle Holder 20 CM Fine Tip	2 Nos.						
16	Rider Needle Holder 18 CM	2 Nos.						
17	Kocher Forceps ST & CVD 14 CM	2 Nos.						
18	Vein retractor 20 CM	2 Each						
19	C-Zerney Retractor	2 Nos.						
20	Cats Paw Retractor	1 Nos.						
21	Tongue Depressor	4 Nos.						

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22	Howarth elevator	1 Nos.						
23	Bone Scoop	1 Nos.						
24	Surgical Currete	1 Nos.						
25	Periosteum Elevator	2 Nos.						
26	Suction Tip 1,2,5,15 MM	4 Nos.						
27	S S Tray	1 Each						
28	Kidney Tray	1 Nos.						
29	S S Bowl	2 Nos.						
30	Towel Clip	2 Nos.						
31	Sponge Holder	8 Nos.						
32	B P Handle 3, 4	2 Nos.						
33	Adson Tooth Forceps 16 CM	1 Each						
34	Adson Plain Forceps 16 CM	2 Nos.						
35	Metz Scissors CVD 15 CM	2 Nos.						
36	Mosquito Artery CVD 12 CM	1 Nos.						
37	Mosquito Artery ST. 12 CM	12 Nos.						
38	Allis Forceps 15 CM	8 Nos.						
39	Needle Holder 15 CM Heavy Tip	10 Nos.						
40	Needle Holder 18 CM Heavy Tip	1 Nos.						
41	Skin Hook Flat Handle	1 Nos.						
42	Langan Back Retractor Small, Medium, Large	4 Nos.						
43	Wire Twister	4 Each						
44	Wire Cutter	2 Nos.						
45	Bone Ronger	1 Nos.						
46	Bone File	1 Nos.						
47	Suction Tip 3,4, MM	1 Nos.						
48	Mayo Scissors ST 15 CM	3 Each						
49	Mayo Scissors CVD 15 CM	1 Nos.						
50	Adson Plain Forceps 12 CM	1 Nos.						
51	Skin Hook Double end	1 Nos.						
52	Gigli Saw Wire	1 Nos.						

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Note:-

- 1. The Bidder must quote single Make.**
2. The bidder must quoted their quotation only in above said format on the letter of firm otherwise quotation will be **REJECTED**.
3. Catalog must be attached with quotation for technical evaluation.
4. The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Date _____

Place _____

(Name) _____

Name of Firm/Company/Agency _____

GSTIN No.: _____

Bank Name:- _____

Bank Account No.: _____

IFSC Code:- _____

Branch Name: _____

Phone No. _____

Email: _____

(Signature of Authorized Person) _____

Seal: _____